



City and County of San Francisco  
**Shelter Monitoring Committee**

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**POLICY SUBCOMMITTEE MEETING**  
**January 11, 2023, 3:00 – 4:15 PM**  
**Via WebEx**

**Roster:**

*Subcommittee Chair Cris Plunkett*  
*Subcommittee Member Belinda Dobbs*  
*Subcommittee Member Tomiko Eya*

*Subcommittee Member Lisa Rachowicz*  
*Subcommittee Member Kaleese Street*

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS**      **Staff**      *3 min*  
 SMC Policy Subcommittee meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend. **Public comments will be taken for each agenda item as indicated.**

**I. MINUTES**      *DISCUSSION/ACTION*  
**November 9, 2022 Minutes**      **Chair Plunkett**      *3 min*  
 The Subcommittee will review and vote on whether to approve draft Minutes.  
*Explanatory document – [November Minutes draft](#)*  
**Public Comment will be heard before the proposed action.**  
*Proposed Action: Vote to approve last month’s Subcommittee Minutes.*

**II. OLD BUSINESS**      *DISCUSSION/ACTION*

**A. NAVIGATION CENTERS – NEXT STEPS**      **Chair Plunkett**      *15 min*  
 The Subcommittee will discuss how complaints from Navigation Centers might present unique challenges.  
**Public Comment will be heard.**

**B. COMPANION ANIMALS**      **Chair Plunkett**      *10 min*  
 Members will discuss what steps have been taken to ensure that providers and clients are on the same page vis-à-vis this issue.  
**Public Comment will be heard before any proposed action.**

**III. NEW BUSINESS**      *DISCUSSION/ACTION*

**A. PRESENTATIONS BY SHELTERS**      **Chair Plunkett**      *10 min*  
 Discuss whether and how to invite shelters to make presentations at SMC meetings.  
**Public Comment will be heard before any proposed action.**

**B. REQUEST FOR CHANGES IN ADMINISTRATIVE CODE**

**Staff** 10 min

Staff will provide an update on the changes that the Committee has approved.  
**Public Comment will be heard.**

**C. REVIEW OF SMC BYLAWS**

**Chair Plunkett** 15 min

There may be updates that could be made to refine the Committee bylaws.  
**Public Comment will be heard.**

**IV. PUBLIC COMMENT**

*DISCUSSION* 5 min

Members of the public may address the Subcommittee on items of interest to the public, that are within the jurisdiction of the Subcommittee, for up to 3 minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Subcommittee for up to 2 minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to 1 minute at the time such item is called. Members of the public may only speak once per agenda item.

**V. ADJOURNMENT**

This item requires a motion, a second, and to be carried.  
***Proposed Action: Approve adjournment***

**Meeting Access Information**

**WebEx** → <https://sfdph.webex.com/sfdph/j.php?MTID=m70f55812f12c7b48f7584277464c2f06>

Join by phone at **(415) 655-0003** (Wednesday, 1/11/22 at 3:00 PM)

Meeting ID number/access code: **2458 706 3884**

Meeting password: **SMC23**

To obtain copies of the agenda, minutes, or any explanatory documents, please contact staff at 415-255-3642 or [shelter.monitoring@sfgov.org](mailto:shelter.monitoring@sfgov.org) 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact staff at 415-255-3642 or [shelter.monitoring@sfgov.org](mailto:shelter.monitoring@sfgov.org) at least two business days before the meeting.

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Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4689

Phone 415.554.7724

Fax 415.554.7854

E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

#### **Lobbyist Registration and Reporting Requirements**

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